



Borough of Telford and Wrekin

Full Council

Thursday 25 January 2024

6.00 pm

Council Chamber, Third Floor, Southwater One, Telford TF3 4JG

Democratic Services: Jayne Clarke / Paige Starkey 01952 383205 / 380110

Media Enquiries: Corporate Communications 01952 382406

Committee Members: Councillors E Aston, S Bentley, K T Blundell, M Boylan, A J Burford, S P Burrell, E M Callear, L D Carter, G H Cook, E Davies, S Davies, P Davis, F Doran, N A Dugmore, A J Eade, A R H England, N A M England, S Handley, Z Hannington, C Healy, T L B Janke, A S Jhavar, J Jones, G C W Latham-Reynolds, L Lewis, G Luter, A D McClements, R Mehta, K Middleton, H Morgan, T J Nelson, G L Offland, R A Overton, L Parker, L Powers, I Preece, S J Reynolds, S A W Reynolds, H Rhodes, R Sahota, P J Scott, S Syrda, G Thomas, P Thomas, J Thompson, W L Tomlinson, K T Tomlinson, K Tonks, C R Turley, R Tyrrell, J Urey, O Vickers, P Watling and D R W White

Agenda

Page

- 1.0 Prayers and Reflections
- 2.0 Apologies for Absence
- 3.0 Declarations of Interest

4.0	Minutes of the Previous Meeting	5 - 16
	To confirm the minutes of the last meeting and special meeting of the Council.	
5.0	Leader's Report & Announcements	
	The Leader of the Council may give an oral report on matters of significance to the Borough, comment upon the Cabinet decisions or make any announcements.	
6.0	Mayor's Announcements	17 - 18
	To note the Mayoral Engagements undertaken since the previous Council meeting.	
7.0	Public Questions	
	To receive any questions from the public which have been submitted under Council Procedure Rules 7.11 and 7.12. The session will last no more than 15 minutes with a maximum of 2 minutes allowed for each question and answer. Questions can be asked of the Leader and Cabinet Members.	
8.0	Councillor Questions On Notice	
	To answer questions received under Council Procedure Rule 6.2.	
	NB In accordance with the provisions of Council Procedure Rule 6.2.9 there will be a maximum of 30 minutes allowed for questions and answers. Any question not answered within the 30 minute time limit will receive a written reply within 5 working days.	
9.0	Cabinet Decisions Made Since the Last Meeting of the Council	
	To receive the report on the Cabinet decisions made since publication of the last Council meeting agenda. Cabinet Members may speak on these decisions and Members may ask questions about key decisions of the relevant Cabinet Member for the purposes of clarification only. Members are asked to note the additional delegations to officers granted at those meetings.	
10.0	Setting of Council Tax Base 2024/25	19 - 26
	To receive the report setting the Council Tax Base 2024/25.	
11.0	Councillor Leave of Absence	27 - 30
	To receive the Councillor Leave of Absence report.	

12.0 Recommendations from Cabinet

Cabinet - 4 January 2024

12.1 2023/24 Financial Monitoring Report

31 - 36

13.0 Motions on Notice

13.1 Councillor Andrew Eade will propose the following Motion:-

“This Council resolves to give a comprehensive briefing to representatives from each opposition group on progress implementing individual recommendations arising from Mr. Tom Crowther KC’s CSE inquiry within the Borough to include our partner organisations The Police and NHS as previously requested.”

The Motion will be seconded by Councillor Nigel Dugmore.

13.2 Councillor Shaun Davies will propose the following Motion:-

“This council has led the campaign to save Telford’s A&E from the government closure plan and to move the consultant led Women and Children Unit to Shrewsbury.

Council notes:

The government closure plan will make Telford the largest town in England without a full A&E and make people in Telford, Wrekin and the East side of Shropshire travel further and longer for A&E care.

The recent independent expert panel said that the term ‘A&E Local’ should not be used to describe what will replace Telford’s A&E as it risked undermining patient safety and understanding; A so called ‘A&E local’ would not provide a service where hospital admission for emergency treatment may be required.

This council calls on NHS leaders locally and nationally together with the government to depart from the use of ‘A&E’ Local and calls on those Members of Parliament who have used it to apologise for adopting the term when it could undermine the safety of patients in the Borough.”

The Motion will be seconded by Councillor Paul Watling.

If you are reading these papers on an electronic device you have saved the Council £15.22 and saved 6.1kg of CO₂, based on average agenda printing costs for the 2022/23 municipal year.

This page is intentionally left blank



Telford & Wrekin
Co-operative Council

Protect, care and invest
to create a better borough

SPECIAL COUNCIL

Minutes of a meeting of the Full Council held on Thursday 30 November 2023 at 5.30 pm in Telford Theatre, Limes Walk, Oakengates, Telford, TF2 6EP

Present: Councillors E Aston, S Bentley, M Boylan, L D Carter, G H Cook, E Davies, S Davies, P Davis, N A Dugmore, A J Eade, N A M England, S Handley, C Healy, T L B Janke, A S Jhawar, J Jones, G Luter, A D McClements, R Mehta, K Middleton, H Morgan, R A Overton, L Powers, I Preece, S J Reynolds, H Rhodes, P J Scott, P Thomas, J Thompson, W L Tomlinson, K T Tomlinson, K Tonks, C R Turley, R Tyrrell, O Vickers, P Watling and D R W White

Apologies: Councillors K T Blundell, E M Callear, A R H England, G C W Latham-Reynolds and S A W Reynolds

1 Honorary Aldermen of the Borough

This special meeting of the Council had been convened for the purpose of presenting Honorary Alderman of the Borough to the following former Councillors

Ms Raemonde Evans
Mrs Veronica Fletcher
Mr Alan Mackenzie
The Lord Sahota
Mr Charles Smith
Mr Malcolm Smith BEM

who had collectively given over 150 years of eminent service to the Borough and the community.

The Honorary Alderman of the Borough nominees were proposed by Council S Davies, seconded by Councillor A J Eade and supported by Councillor W L Tomlinson.

Upon being put to the vote, it was:

RESOLVED – that Ms Raemonde Evans, Mrs Veronica Fletcher, Mr Alan Mackenzie, The Lord Sahota, Mr Charles Smith and Mr Malcolm Smith BEM be admitted as Honorary Aldermen of the Borough of Telford and Wrekin.



Telford & Wrekin
Co-operative Council

**Protect, care and invest
to create a better borough**

The meeting ended at 5.44 pm

Chairman:

Date: Thursday 30 November 2023



FULL COUNCIL

Minutes of a meeting of the Full Council held on Thursday 30 November 2023 at 6.00 pm in Telford Theatre, Limes Walk, Oakengates, Telford, TF2 6EP

Present: Councillors S Bentley, M Boylan, A J Burford, S P Burrell, L D Carter, G H Cook, E Davies, S Davies, P Davis, F Doran, N A Dugmore, A J Eade, N A M England, S Handley, Z Hannington, C Healy, T L B Janke, A S Jhavar, J Jones, L Lewis, G Luter, A D McClements, R Mehta, K Middleton, H Morgan, T J Nelson, G L Offland, R A Overton, L Parker, L Powers, I Preece, S J Reynolds, H Rhodes, R Sahota, P J Scott, S Syrda, G Thomas, P Thomas, J Thompson, W L Tomlinson, K T Tomlinson, K Tonks, C R Turley, R Tyrrell, J Urey, O Vickers, P Watling and D R W White

Apologies: Councillors E Aston, K T Blundell, E M Callear, A R H England, G C W Latham-Reynolds and S A W Reynolds

30 Minutes Silence

A minutes silence was held following the passing of four young men who lost their lives on a camping trip to Wales.

31 Prayers and Reflections

Reverend Ian Olliver, representing Dawley Baptist Church, said prayers.

32 Declarations of Interest

None.

33 Minutes of the Previous Meeting

RESOLVED – that the minutes of the meeting held on 13 July 2023 be confirmed and signed by the Mayor.

34 Leader's Report & Announcements

The Leader highlighted the significance of both local and national events that had occurred in recent months and the impact these events have had on local residents and communities.

Following the Government's Autumn Statement, the Leader stated that recent headlines had seen reductions in national insurance, however independent organisations would continue to be affected by the burden created from local



taxation and local authorities would receive little investment for services that matter the most in their communities.

The Council had seen budgetary challenges throughout the year as a result of the impact of inflation, however had continued to invest funding into vital services.

The Leader provided an update that following a 6 month wait for a response from the Department of Health, it had been confirmed that the plans to downgrade the A&E and move the consultant-led women and children's centre from the Princess Royal Hospital to Shrewbury were being re-considered by the Independent Reconfiguration Panel.

35 Mayor's Announcements

The Deputy Mayor noted the engagements that the Mayor had undertaken since the last meeting of Council. In particular, he highlighted a recent visit to Crucial Crew at Telford College and the Mayor's forthcoming Christmas Carol Service which would commence the start of the festive season.

36 Public Questions

No questions were received.

37 Councillor Questions On Notice

The following questions were asked under Council Procedure Rule 6.2.2:-

- (a) Councillor S Handley asked the following question of Councillor L D Carter, Cabinet Member: Place (The Economy & Neighbourhood Services):

"As you are aware there has been increasing concern over the Holyhead Road by Central Park in St Georges, I know the current and previous Labour councillors for St Georges have been advocating for the road to be improved and have also wanted signals added to the junction of Furnace Road. This is a major scheme, and I would be delighted if the Cabinet Member for Place could inform me if there is a date now agreed for this project to commence and if the junction will be signalled to help improve road safety and ease congestion?"

Councillor Carter responded that the Council had recently undertaken a number of major improvement schemes across the Borough and in particular a number of challenging repairs to structures and retaining walls in the Ironbridge Gorge World Heritage Site. The Council would be investing a further £24m into transport and highways schemes and improvements to



Holyhead Road in St Georges will take place in the New Year with works set to commence in late January. The project would see improvements to the retaining wall, resurfacing of the roads and footpaths as well as the introduction of a signalised junction to include pedestrian crossing facilities.

- (b) Councillor H Morgan asked the following question of Councillor K Middleton, Cabinet Member: Health, Safer & Stronger Communities and Partnerships:

"I'm really pleased to see that Telford and Wrekin are spreading the message of zero tolerance on violence to both men and women. There is a funding gap for community services for domestic abuse and since the pandemic there has been an increase of 20% in reported domestic violence so to see our local authority prioritise this is brilliant to see. Can you tell me a little more about any planned work in the area that will help continue the White Ribbon message in the long term?"

Councillor Middleton responded that the Council would be investing £1.5m over the next three years to provide a new domestic abuse support service which would be delivered by not-for-profit organisations Cranstoun and West Mercia Women's Aid. The Council's Building Safer & Stronger Communities programme had supported more than 200 women to complete free self-defence classes with further sessions planned for the New Year. The annual Telford 5K Park Run continues to raise awareness of domestic abuse and those who attend the park run are encouraged to sign the pledge.

- (c) Councillor A D McClements asked the following question of Councillor R Mehta, Cabinet Member: Inclusion, Engagement, Equalities & Civic Pride:

"Since 2011, under this administration, the Councillors Pride Fund has given ward members the opportunity to allocate funding towards improvements or projects within their ward. This funding has given all 54 councillors the opportunity to make a big difference with a small amount of money, supporting many hundreds of projects that benefit local communities, improving the lives of their community during these difficult times. Could the Cabinet Member for Inclusion, Engagement, Equalities & Civic Pride confirm whether this much needed funding will continue to be delivered in 2024/25?"

Councillor Mehta responded that the Council have delivered a huge amount of projects for more than a decade, making a difference to communities. More than £1.5m has been invested into the Councillors Pride Fund scheme with further investment planned for 2024/25.



- (d) Councillor E Davies asked the following question of Councillor C Healy, Cabinet Member: Climate Action, Green Spaces, Heritage & Leisure:

“I was pleased to be able to open the newly refurbished Princes End play area and it has been wonderful to see the difference this has made for the children in my ward. What else is the council doing to improve children’s play opportunities across the borough?”

Councillor Healy responded that the Council had recently investment £750k into play areas around the Borough with 38 play areas upgraded and a further 7 still planned for redevelopment. Investment had included more accessible play facilities for children with disabilities as well as the introduction of facilities which cater for the needs of teenagers.

Councillor E Davies asked the following supplementary question:-

“All of our play parks within the ward are located within valuable green spaces, many of which are green guarantee sites. Can the Cabinet Member work with me and my fellow ward member to designate all of them into green guarantee sites and ensure that this is communicated effectively to residents?”

Councillor Healy responded over the last year the Council have increased the number of Green Guarantee sites from 200 to over 300, designating a vast majority of the Borough’s open space including play areas. The Council were currently in the process of rolling out a programme of signage installation to make residents aware that these spaces are protected sites and are available to enjoy.

38 Cabinet Decisions Made Since the Last Meeting of the Council

No questions of clarification were raised.

39 CSE Inquiry - Update

The Cabinet Member: Place (The Economy & Neighbourhood Services) presented the report of the Director: Policy & Governance. The report provided a summary a year on from the publication of the Independent Inquiry’s report of the progress made by the Council against the recommendations contained within the report.

Following a robust debate it was:

RESOLVED – that:



- a) The progress made by the Council against the actions contained within the report of the Independent Inquiry into CSE in Telford published on 12 July 2022 be noted;
- b) Delegated Authority to the Director: Policy & Governance, following consultation with the Lived Experience Consultees, to write to the Independent Chair of the Inquiry to invite a review of the steps taken to implement the recommendations with the intention that this invite will be issued by the end of December 2023 be granted; and
- c) Thanks and gratitude to Holly Archer, Scarlett Jones and Joanne Phillips for their contribution to the work carried out to date on the recommendations be extended.

40 Governance Update

The Cabinet Member: Finance, Customer Service & Governance presented the report of the Director: Policy & Governance. The report outlined a number of governance related matters and changes affecting the Council Constitution, a request for Leave of Absence and the Members' Allowance Scheme.

Following a debate it was:

RESOLVED – that:

- a) The work undertaken to effect the Member Development Induction programme and the associated update as set out in paragraphs 3.4-3.7 of the report be noted;
- b) The adoption of the revised Constitution at Appendix A and its changes, as set out at paragraph 3.8 of the report be approved;
- c) A leave of absence for Councillor Shirley Reynolds until 12 July 2024 on the grounds of ill-health be approved; and
- d) The addition to the Members Allowance Scheme of provision for an allowance associated with the role of Acting Cabinet Member as set out in paragraphs 3.8 – 3.9 be approved.

41 Recommendations from Boards and Committees

- (a) Treasury Management - 2022/23 Annual Report and 2023/24 Update

The Chair of the Audit Committee presented the report of the Director: Finance & Human Resources. The report provided an update on the outcome of Treasury Management activities for 2022/23 and detailed the position for 2022/23 to 31 May 2023.



Councillor Dugmore asked if a breakdown of the amount of money borrowed from local authorities and the names of those local authorities could be provided.

Councillor Thomas asked why the audit report for 2021/22 had not been published and the reasoning behind the delay.

The Cabinet Member: Finance, Customer Service & Governance confirmed that written responses to these questions would be provided.

Following a debate it was:

RESOLVED – that:

- a) **The contents of the report be noted; and**
- b) **The performance against Prudential Indicators be noted.**

42 **Motions on Notice**

(a) Councillor A J Eade proposed the following Motion:

“Despite undertakings to the contrary, we note with grave disappointment this council’s failure to secure state of the art health provision for the Borough of Telford & Wrekin.”

The Motion was seconded by Councillor N A Dugmore.

Councillor P Watling then moved an amendment, with additional words shown in bold and underlined and removed words shown with a strikethrough.

Despite undertakings to the contrary **over the past 13 years**, we note with grave disappointment ~~the this Council’s~~ failure to **secure commitment from the Government, Prime Ministers and MP’s** to state of the art health provision for the Borough of Telford and Wrekin and **resolve:-**

- A) To continue to lobby the current Prime Minister and current Health Secretary to reverse the decision by then Health Secretary Matthew Hancock to downgrade hospitals service.**
- B) To call for more fairer funding for GP’s, pharmacists, dentists so that we can have a health care system all our residents can rely on.**
- C) To praise our NHS staff who continue to work to offer the best possible service whilst dealing with the continued underfunding.**

The amendment was seconded by Councillor A D McClements.



At the end of the debate regarding the amendment, a recorded vote was requested by the requisite number of councillors, the voting being as follows:

For (46)

Councillors S Bentley, M Boylan, A J Burford, S P Burrell, L D Carter, G H Cook, E Davies, S Davies, P Davis, F Doran, N A Dugmore, A J Eade, N A M England, S Handley, Z Hannington, C Healy, T L B Janke, A S Jhavar, J Jones, L Lewis, G Luter, A D McClements, R Mehta, K Middleton, H Morgan, T J Nelson, R A Overton, L Parker, I Preece, S J Reynolds, H Rhodes, R Sahota, P J Scott, S Syrda, G Thomas, P Thomas, J Thompson, W L Tomlinson, K T Tomlinson, K Tonks, C R Turley, R Tyrrell, J Urey, O Vickers, P Watling and D R W White

Abstentions (0)

Against (0)

RESOLVED – that the amended motion be approved.

(b) Councillor T J Nelson proposed the following Motion:

“This Council re-states its commitment to 35% affordable homes.”

The Motion was seconded by Councillor N A Dugmore.

Councillor R A Overton then moved an amendment, with additional words shown in bold and underlined and removed words shown with a strikethrough.

This Council re-states its commitment to 35% affordable homes **where such a target can be agreed through the current government national policy framework. The council notes that 35% is the target for Newport and rural areas within the existing local plan which is currently subject to review and public consultation. The council notes that 3,473 affordable have been built across the whole borough from 2011-2022 which equates to over 3 in 10 homes built in that period.**

This Council agrees to continue to deliver affordable homes through every available option, including developer contribution, seek more Homes England grant and through direct delivery from Nuplace and



Telford and Wrekin homes. This council resolves to continue to work with Registered Social Landlords in the delivery of further homes.

The amendment was seconded by Councillor L D Carter.

At the end of the debate regarding the amendment, a vote was taken and it was:-

RESOLVED – that the amendment be carried and become the substantive motion.

Following a robust debate, the amended motion was put to the vote and it was:-

RESOLVED – that the amended motion be approved.

(c) Councillor A J Eade proposed the following Motion:

“This council commits to strengthen and expand the Green Guarantee Scheme.”

The Motion was seconded by Councillor T J Nelson.

Councillor C Healy then moved an amendment, with additional words shown in bold and underlined and removed words shown with a strikethrough.

This council is committed to protecting and investing in our green spaces. Since 2011 the council has declared 13 Local Nature Reserves with 5 more in the process of being declared, and we have created the Green Guarantee scheme which protects over 300 green spaces. In addition, in the last four years the council has invested £3.75 million into our open spaces and play areas. In line with the manifesto pledge of this administration, this council commits to strengthen and expand its protection of green spaces through the Green Guarantee Scheme, Local Nature Reserve designations, enhancing the Green Network and a new Green Pledge designation for third party land.

The amendment was seconded by Councillor O Vickers.

At the end of the debate regarding the amendment, a vote was taken and it was:-

RESOLVED – that the amendment be carried and become the substantive motion.



Following a robust debate, the amended motion was put to the vote and it was:-

RESOLVED – that the amended motion be approved.

The meeting ended at 7.56 pm

Chairman:

Date: Thursday 25 January 2024

This page is intentionally left blank

MAYORAL ENGAGEMENTS
30 November 2023 – 12 January 2024

NOVEMBER	30	M	Rifles Bi-annual Awards Dinner, London
DECEMBER	1	DM	Christmas Carol Service & Lights Switch On, Telford
	3	M	Telford Christmas Fun Run, Shifnal
	3	M	Annual Christmas Party for Over 60s, Wrockwardine Wood & Trench
	7	M	20 th Anniversary Charity Cheque Presentation, Telford
	8	M	Shropshire Fire and Rescue Annual Festival of Carols, Shrewsbury
	10	M	House of Beauty Opening, Donnington
	10	M	Shropshire Freemasons Carol Service, Shrewsbury
	14	M	Mayor's Charity Bake-Off, Telford
	14	DM	Disability History Month Flag Raising, Telford
	17	M	Church of Pentecost Christmas Celebration, Telford
	21	M	Polar Express Visit, Horsehay

This page is intentionally left blank



Telford & Wrekin
Co-operative Council

Protect, care and invest
to create a better borough

Borough of Telford and Wrekin

Full Council Report

Thursday 25 January 2024

Setting of Council Tax Base 2024/25

Cabinet Member:	Cllr Nathan England - Cabinet Member: Finance, Customer Services & Governance
Lead Director:	Michelle Brockway - Interim Director: Finance & Human Resources
Service Area:	Finance & Human Resources
Report Author:	Edward Rushton - Group Accountant
Officer Contact Details:	Tel: 01952 383750 Email: edward.rushton@telford.gov.uk
Wards Affected:	All Wards
Key Decision:	Not Key Decision
Forward Plan:	Not Applicable
Report considered by:	Full Council – 25 January 2024

1.0 Recommendations for decision/noting:

Full Council is asked to approve:

- 1.1 The calculation of the tax base for 2024/25 as at paragraph 4.4 and Appendix A;
and
- 1.2 In Accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 2012 (SI 2012:2914), the amount calculated for Telford and Wrekin Council Tax base for 2024/25 for its Special Fund Area shall be as per the appropriate parish amounts detailed in Appendix A for the parishes listed in paragraph 4.5.

2.0 Purpose of Report

2.1 To determine the Council Tax Base for General and Special Fund purposes for the financial year 2024/25. The setting of the Council Tax Base is the first stage in the process of setting the Council Tax for 2024/25. Final recommendations on council tax levels will be presented to Full Council on 29 February 2024.

3.0 Background

3.1 In order to determine the appropriate Council Tax levels for the area, it is necessary for the Council to determine the tax base for its area or part of its area. The budget requirements of the various precepting authorities are divided by this figure to arrive at the Band D equivalent level of Council Tax.

3.2 The tax base for 2024/25 must be set by Full Council between 1st December 2023 and 31st January 2024 as prescribed by section 8 of the Local Authorities (Calculation of Council Tax Base) Regulations 2012 (SI 2012:2914).

4.0 Summary of main proposals

4.1 Council Tax Base Information

As members will be aware, the Council Tax is a banded capital value based property tax.

The main features of the tax are:-

- Each domestic property is allocated to one of 8 bands depending on its capital value which has been set by the Valuation Office Agency.
- Section 5 of the Local Government Finance Act 1992 sets out the range of property values within each band. Associated Regulations determine the relationship between the tax rates for each band.
- A 25% discount from the full charge is available for single adult households. Certain categories of resident are disregarded in deciding the number of adult residents. These include students, student nurses, youth training trainees, the severely mentally impaired etc. Qualifying criteria must be met before discounts or disregards are allowed.
- A reduction equivalent to one council tax band is available where a resident of a dwelling is disabled and certain facilities are required for meeting the needs of that disabled person. For Band A properties the reduction is equivalent to 1/9th of the Band D Charge so the charge for such a Band A dwelling is 5/9ths rather than the usual 6/9ths for a Band A property.
- Council Tax Reduction is applied to the council tax base as a discount that varies depending on personal circumstances and this reduces the Council Tax Base.

The Council Tax Bands range from A to H and the details are as follows:-

Band	House Value (as at April 1991 prices)	Band D Proportion	Telford & Wrekin Properties Spread	% Increase/ (Decrease) for 2023/24
	£	%	%	%
A	Under 40,000	66.7	32.53	(0.55)
B	40,001 – 52,000	77.8	27.09	(0.04)
C	52,001 – 68,000	88.9	17.25	0.39
D	68,001 – 88,000	100.0	11.82	0.08
E	88,001 – 120,000	122.2	6.83	0.11
F	120,001 – 160,000	144.4	3.00	0.01
G	160,001 – 320,000	166.7	1.41	0.00
H	Over 320,000	200.0	0.06	0.00

4.2 Property Base

There are 82,624 properties in the valuation list for the Telford & Wrekin area. This compares with a figure of 81,225 in the list at the same time last year. This is an increase of 1,399 properties (which equates to an increase of 1,257.9 “Band D equivalent properties” to the Council Tax Base), an increase of 1.72%. The assumed rate of collection will remain at 99.25%. Total council tax receipts (including for the fire and police authorities) will be approximately £2.435m greater as a result of growth in the tax base. Telford & Wrekin Council’s share of this is £1.841m. The growth is equivalent to a council tax increase of 2.27% and will help support services provided by the council, fire service and police service. Overall there has been a decrease in the proportion of Band A and Band B properties and increases in the proportions of Bands C to F, particularly in Band C.

4.3 Council Tax Base

To arrive at the Council Tax Base, it is necessary to undertake the following calculation in respect of each tax band:

$$\begin{aligned}
 & \text{Total number of chargeable dwellings} \\
 & \quad \text{(Less) Dwellings subject to discounts} \\
 & \quad = \\
 & \text{Total equivalent number of properties} \\
 & \quad \times \\
 & \quad \text{Ratio to Band D} \\
 & \quad = \\
 & \text{Relevant Amount (Band D Equivalent)}
 \end{aligned}$$

The relevant amounts for each tax band are then aggregated to arrive at the total for the area.

Finally, an estimated Collection Rate needs to be applied to the resultant figure. This has to be common to the whole area and has to provide for amendments to the Council Tax Banding List, appeals against banding, additional discounts and losses on collection. Clearly every effort is taken to vigorously pursue all council tax due to the authority. As mentioned above we will use a figure of 99.25% for 2024/25.

4.4 **General Fund Tax Base**

This is the estimated council tax base for the whole of the area and will be used by Telford & Wrekin to calculate its General Fund Council Tax levy and also by The Office of the Police and Crime Commissioner for West Mercia and the Shropshire and Wrekin Fire & Rescue Authority to calculate the levy in respect of their precepts.

The tax base for this purpose for 2024/25 is 57,000.1 (including 154.9 for contributions in lieu in respect of MOD properties). Using an estimated collection rate of 99.25% (adjusted for 100% collection of contributions in lieu), **the tax base is calculated as 56.573.8.**

4.5 **Special Fund Tax Base**

This is the estimated council tax base for the Special Fund area, i.e. those areas where Telford & Wrekin Council provides services which, in other areas, are provided by Town & Parish Councils. These areas are;

- Dawley Hamlets,
- Great Dawley,
- Hollinswood & Randlay,
- Lawley & Overdale,
- Madeley,
- Oakengates,
- St Georges & Priorslee,
- Stirchley & Brookside,
- The Gorge,
- Wellington, and
- Wrockwardine & Trench.

The Council Tax Base for each can be found in Appendix A.

A Special Fund tax will be levied on those parishes that have opted not to take over the responsibility for footway lighting in their area. These are:-

- Dawley Hamlets,
- Great Dawley,
- Hollinswood & Randlay,
- Lawley and Overdale,
- Madeley,

- Oakengates,
- Stirchley & Brookside,
- The Gorge, and
- Wellington.

If any of the other parishes that currently have responsibility for footway lighting decide to return these to Telford & Wrekin Council's responsibility then they will also have the additional charge.

The Special Fund Council Tax will be set taking into account the special fund services provided in each individual parish area and taking account of the tax base for each parish.

5.0 Alternative Options

- 5.1 The tax base for each parish area is calculated in accordance with statutory regulations.

6.0 Key Risks

- 6.1 In setting the tax base an assumption is made for losses on collection, the Council takes all reasonable steps to collect income due but the final collection rate may be higher or lower than the 99.25% assumed.

7.0 Council Priorities

- 7.1 Setting the council tax base is a legal requirement and is needed to calculate council tax levels for 2024/25 and therefore directly supports the delivery of all Council priorities.

8.0 Financial Implications

- 8.1 The information contained within this report is used in determining the Council Tax to be charged in 2024/25.

9.0 Legal and HR Implications

- 9.1 The legal requirements relating to the setting of the Council tax base are set out in the main body of this report. The Council has a statutory obligation to set the Council Tax Base by 31 January 2024 to enable the level of Council Tax to be then set in accordance with the statutory deadline of 10 March 2024. In summary the Council has the power and the duty to set the Council Tax Base in the way described in this report.

10.0 Ward Implications

- 10.1 The tax base is set at parish level in order to reflect the council tax due in each Town or Parish Council area. There are no direct impacts on specific wards.

11.0 Health, Social and Economic Implications

11.1 The Council Tax base calculation includes discounts and reductions which supports the Council priorities in respect of Health, Social and Economic factors.

12.0 Equality and Diversity Implications

12.1 The Council Tax base calculation includes discounts and reductions, including disabled person discounts and single person occupancy discounts, which support Equality and Diversity.

13.0 Climate Change and Environmental Implications

13.1 There are no Climate Change and Environmental Implications.

14.0 Background Papers

- 1 Local Government Act 2003
- 2 DLUHC Calculation of Council Tax Base Return (CTB1) October 2023
- 3 The Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003
- 4 Local Authorities (Calculation of Council Tax Base) Regulations (SI 2012:2914)
- 5 Local Government Finance Act 2003
- 6 Rating (Property in Common Occupation) and Council Tax (Empty Dwellings) Act 2018

15.0 Appendices

- A Council Tax Base by Parish / Town Council

16.0 Report Sign Off

Signed off by	Date sent	Date signed off	Initials
Finance	04/12/2023	21/12/2023	PH
Legal	04/12/2023	18/12/2023	RP
Director	04/12/2023	04/01/2024	MLB

SETTING OF COUNCIL TAX BASE 2024/25

Appendix A - COUNCIL TAX BASE BY PARISH / TOWN COUNCIL

Parish	Band D equivalent
CHETWYND	286.2
CHETWYND ASTON & WOODCOTE	266.7
CHURCH ASTON	524.4
DAWLEY HAMLETS	2,733.9
DONNINGTON & MUXTON	4,019.1
EDGMOND	571.8
ERCALL MAGNA	666.5
EYTON	38.1
GORGE, THE	1,568.6
DAWLEY, GREAT	2,874.0
HADLEY & LEEGOMERY	4,572.1
HOLLINSWOOD/RANDLAY	1,509.2
KETLEY	1,482.5
KYNNERSLEY	82.2
LAWLEY/OVERDALE	4,047.0
LILLESHALL	568.3
LITTLE WENLOCK	246.1
MADELEY	4,398.6
NEWPORT	4,372.2
OAKENGATES	2,507.5
PRESTON	124.8
RODINGTON	382.6
ST GEORGES/PRIORSLEE	4,662.9
STIRCHLEY/BROOKSIDE	2,375.8
TIBBERTON/CHERRINGTON	427.6
WATERS UPTON	542.7
WELLINGTON	7,166.9
WROCKWARDINE	1,928.0
WROCKWARDINE WOOD	1,627.5
	56,573.8

This page is intentionally left blank



Telford & Wrekin
Co-operative Council

Protect, care and invest
to create a better borough

Borough of Telford and Wrekin

Full Council

Thursday 25 January 2024

Councillor Leave of Absence

Cabinet Member:	Cllr Nathan England - Cabinet Member: Finance, Customer Services & Governance
Lead Director:	Anthea Lowe - Director: Policy & Governance
Service Area:	Policy & Governance
Report Author:	Jayne Clarke - Senior Democracy Officer (Democracy)
Officer Contact Details:	Tel: 01952 383205 Email: jayne.clarke@telford.gov.uk
Wards Affected:	Oakengates & Ketley Bank
Key Decision:	Not Key Decision
Forward Plan:	Not Applicable
Report considered by:	SMT – 16 January 2024 Full Council – 25 January 2024

1.0 Recommendations for decision/noting:

Council is asked to: -

- 1.1 Approve a leave of absence for Councillor Gilly Latham-Reynolds until 18 November 2024.

2.0 Purpose of Report

- 2.1 This report seeks the approval of Full Council for a leave of absence for a period of 12 months for Councillor Latham-Reynolds for the purpose of maternity leave.

3.0 Background

- 3.1 Members will be aware that the Local Government Act 1972 requires Members to attend a meeting of the authority at least once in 6 months. In the event that they do not do so, then they automatically cease to be a Member of the Council. This

Councillor Leave of Absence

applies unless the reason for the failure to attend is one that has been approved by Council. This is known as the 6 month rule.

4.0 Summary of main proposals

4.1 A leave of absence is sought for Councillor Gilly Latham-Reynolds who is currently on maternity leave. It is intended that the leave of absence is granted until 18 November 2024, but nothing would preclude Councillor Latham-Reynolds from returning to her duties at an earlier date.

4.2 In September 2019, full Council approved a parental leave policy which allows Members to take an extended leave of absence for parental purposes. The proposals in this report are in line with that policy.

5.0 Alternative Options

5.1 There are no alternative options arising from this report.

6.0 Key Risks

6.1 None.

7.0 Council Priorities

7.1 A community-focussed, innovative council providing efficient, effective and quality services.

8.0 Financial Implications

8.1 There are no financial implications arising from this report.

9.0 Legal and HR Implications

9.1 Full Council is empowered pursuant to section 85 the Local Government Act 1972, to agree the absence of Councillors where there is a risk that they may breach the six month rule.

10.0 Ward Implications

10.1 During the leave of absence casework will be covered by the remaining ward members.

11.0 Health, Social and Economic Implications

11.1 There are no specific health, social and economic implications arising from this report.

12.0 Equality and Diversity Implications

12.1 There are no equality and diversity implications arising from this report.

13.0 Climate Change and Environmental Implications

13.1 There are no climate change or environmental implications arising from this report.

14.0 Background Papers

14.1 There are no background papers to this report.

15.0 Appendices

15.1 There are no appendices to this report.

16.0 Report Sign Off

Signed off by	Date sent	Date signed off	Initials
Legal	17/01/2024	17/01/2024	RP

This page is intentionally left blank



Telford & Wrekin
Co-operative Council

Protect, care and invest
to create a better borough

Borough of Telford and Wrekin

Full Council

25 January 2024

2023/24 Financial Monitoring Report

Cabinet Member:	Cllr Nathan England - Cabinet Member: Finance, Customer Services and Governance
Lead Director:	Michelle Brockway - Interim Director: Finance & Human Resources
Service Area:	Finance & Human Resources
Report Author:	Pauline Harris – Finance Manager
Officer Contact Details:	Tel: 01952 383701 Email: pauline.harris@telford.gov.uk
Wards Affected:	All Wards
Key Decision:	Not Key Decision
Forward Plan:	Not Applicable
Report considered by:	Senior Management Team – 5 December 2023 Business Briefing – 14 December 2023 Cabinet – 4 January 2024 Full Council – 25 January 2024

1.0 Recommendations for Decision/Noting

It is recommended that Full Council :-

- 1.1 Approve the changes to the capital programme and all associated changes to the Medium Term Financial Strategy, including Treasury and Prudential Indicators; and approves the use of and re-purposing of reserves. Details are in Appendix A.

2.0 Purpose of Report

- 2.1 The financial monitoring report to Cabinet on 4 January 2024 provided an update on the revenue budget and progress relating to the capital programme. The report

included some changes to the capital programme and reserves which now require formal approval by Full Council.

3.0 Background

3.1 The Medium Term Financial Strategy 2023/24 – 2026/27 was approved at Full Council on 2 March 2023, which included the 2023/24 revenue budget and medium term capital programme.

3.2 Changes to the capital programme and reserves are approved by Full Council.

4.0 Summary of main proposals

4.1 The approvals required are attached at Appendix A.

5.0 Alternative Options

5.1 Not Applicable.

6.0 Key Risks

6.1 Budget holders actively manage their budgets and the many financial risks and challenges that council services face, examples include the risk of a particularly harsh winter which would impact adversely on the winter gritting and adult social care budgets, the increasing dependency on income from a wide range of activities and the risk of interest rate movements and further inflationary pressures, the risk of changes in legislative or accounting requirements impacting on budgets etc. The Council has comprehensive risk management arrangements in place, which are reviewed and updated by the Senior Management Team

7.0 Council Priorities

7.1 Delivery of all priorities depends on the effective use of available resources. Regular financial monitoring in the financial management reports helps to highlight variations from plan so that action can be taken to effectively manage the Council's budget.

8.0 Financial Implications

8.1 The financial impacts are detailed in the report.

9.0 Legal and HR Implications

9.1 None directly arising from this report. The S151 Officer has a statutory duty to monitor income and expenditure and ensure that the Council takes action if overall net overspends /shortfalls emerge.

10.0 Ward Implications

10.1 There are no impacts on specific wards

11.0 Health, Social and Economic Implications

11.1 There are no Health, Social and Economic Implications directly arising from this report.

12.0 Equality and Diversity Implications

12.1 There are no Equality & Diversity implications directly arising from this report.

13.0 Climate Change and Environmental Implications

13.1 There are no Climate Change and Environmental Implications directly arising from this report.

14.0 Background Papers

1	Medium Term Financial Strategy 2023/24 – 2026/27	Council 02/03/2023
2	2023/24 Financial Monitoring Report	Cabinet 13/07/2023
		Council 13/07/2023
3	2023/24 Financial Monitoring Report	Cabinet 04/01/2024

15.0 Appendices

Appendix A Approvals

16.0 Report Sign Off

Signed off by	Date sent	Date signed off	Initials
Director	29/11/2023	29/11/2023	MLB
Finance	29/11/2023	29/11/2023	PH
Legal	29/11/2023	30/11/2023	EH

This page is intentionally left blank

Capital Approvals - by Service Area

Appendix A

Slippage							
Scheme	Service Area	Funding Source	23/24 £	24/25 £	25/26 £	26/27 £	Later Yrs £
Levelling Up Fund	Prosperity & Investment	Grant	(308,876.00)	(1,954,227.00)	2,263,103.00		
Levelling Up Fund	Prosperity & Investment	Prudential	(990,000.00)	1,379,434.00	215,000.00	2154434	
Housing Company - Housing	Prosperity & Investment	Prudential	(6,750,000.00)	4,550,000.00	900,000.00	1,300,000.00	
St Georges Regeneration	Prosperity & Investment	Prudential	(500,000.00)	500,000.00			
Property Investment Portfolio	Prosperity & Investment	Prudential	(4,449,600.00)	(9,416,066.00)	10,914,463.00	2,951,203.00	
Swimming Pool - Dawley Area	Prosperity & Investment	Capital Receipts	(225,000.00)	200,000.00	25,000		
Swimming Pool - Dawley Area	Prosperity & Investment	Prudential		(5,989,500.00)	5,989,500.00		
Playing Pitch investment	Prosperity & Investment	Capital Receipts	(1,343,338.62)	1,343,338.62			
Condition Work	Prosperity & Investment	Prudential	(50,000.00)	50,000.00			
Towns Fund - Wellington	Prosperity & Investment	Grant	(1,374,514.49)	1,374,514.49			
Towns Fund - Station Quarter	Prosperity & Investment	Prudential	(451,581.44)	942,417.12	(490,835.68)		
Towns Fund -Wellington	Prosperity & Investment	Prudential		(283,695.00)	283,695.00		
Towns Fund - Oakengates	Prosperity & Investment	External	(837,868.01)	837,868.01			
Stalled Sites	Prosperity & Investment	Prudential	(223,913.59)	223,913.59			
Stalled Sites	Prosperity & Investment	Capital Receipts	(176,086.41)	176,086.41			
Housing	Housing, Employment & Infrastructure	Capital Receipt	(101,860.81)	101,860.81			
Housing	Housing, Employment & Infrastructure	Prudential	(2,400,000.00)	2,400,000.00			
Affordable Housing Programme	Housing, Employment & Infrastructure	Prudential	(8,600,000.00)	8,600,000.00			
Pride in Your High Street	Housing, Employment & Infrastructure	Prudential	(139,000.00)	139,000.00			
Legacy Fund	Communities, Customer & Commercial Services	Prudential	(55,000.00)	55,000.00			
Climate Change	Communities, Customer & Commercial Services	Prudential	(860,000.00)	860,000.00			
All Other School Schemes	Education & Skills	Grant	(18,312,704.63)	18,312,704.63			
All Other School Schemes	Education & Skills	Capital Receipt	(1,239,216.21)	1,239,216.21			
Managing the funding of the capital programme	Corporate Items	Capital Receipts	3,465,917.75	(3,264,831.34)	(25,000.00)		
Managing the funding of the capital programme	Corporate Items	Prudential	(3,465,917.75)	3,264,831.34	25,000.00		
Service & Financial Approved Schemes	Neighbourhood & Enforcement Services	Prudential	(250,000.00)	250,000.00			
Regeneration Funding	Prosperity & Investment	Grant	(1,763,241.00)	(3,810,430.00)	5,366,411.00	207,260.00	
Regeneration Funding	Prosperity & Investment	Prudential	(623,684.00)	623,684.00			
Site Preparation	Prosperity & Investment	Capital Receipts	(80,415.70)	80,415.70			
Homes England - Land Deal	Prosperity & Investment	External	(811,686.73)	811,686.73			
Cemeteries	Communities, Customer & Commercial Services	Revenue	(201,701.45)	201,701.45			
Violence Against Women & Girls	Neighbourhood & Enforcement Services	Prudential	(125,000.00)	125,000.00			
Safer Routes to Schools	Neighbourhood & Enforcement Services	Prudential	(125,000.00)	125,000.00			
Integrated Transport	Neighbourhood & Enforcement Services	Prudential	(500,000.00)	500,000.00			
Integrated Community Schemes	Adult Social Care	Prudential	(90,000.00)	90,000.00			
Children's & Adults ICT Systems Review	Adult Social Care	Prudential	(26,934.12)	26,934.12			
Social Care Capital Grant	Adult Social Care	Grant	(5,497.52)	5,497.52			
Total			(53,991,720.73)	21,912,487.41	25,466,336.32	6,612,897.00	0.00

New Allocations							
Scheme	Service Area	Funding Source	23/24 £	24/25 £	25/26 £	26/27 £	Later Yrs £
Levelling Up Fund	Prosperity & Investment	Prudential		2,154,434.00	3,200,566.00		
Pride in Your High Street	Housing, Employment & Infrastructure	Prudential	(500,000.00)				
Affordable Housing Programme	Housing, Employment & Infrastructure	Prudential	(175,000.00)				
Housing	Housing, Employment & Infrastructure	Grant	799,847.52				
Housing	Housing, Employment & Infrastructure	Prudential	202,000.00				
Cultural Capital	Communities, Customer & Commercial Services	Prudential	(250,000.00)				
Leisure	Communities, Customer & Commercial Services	Prudential	(950,000.00)				
ICT Investment Programme	Communities, Customer & Commercial Services	Prudential	220,000.00				
Estate Car Parking	Neighbourhood & Enforcement Services	Revenue	4,850.00				

Highways / Footpaths	Neighbourhood & Enforcement Services	Revenue	2,000.00				
Highways / Footpaths	Neighbourhood & Enforcement Services	External	2,000.00				
Environmental Improvements/ Enhancements	Neighbourhood & Enforcement Services	Revenue	1,000.00				
Service & Financial Approved Schemes	Neighbourhood & Enforcement Services	Revenue	10,000.00				
Pride in Our Play Areas	Neighbourhood & Enforcement Services	Revenue	15,750.00				
LTP Integrated Transport	Neighbourhood & Enforcement Services	Revenue	3,253.00				
Potters Group Landfill Community Fund	Neighbourhood & Enforcement Services	Revenue	31,000.00				
Pride in Our Play Areas	Neighbourhood & Enforcement Services	Revenue					
Property investment portfolio	Prosperity & Investment	Revenue	82,028.73	(250,000.00)			
Stalled Sites	Prosperity & Investment	External		(300,000.00)			
Rights of Way	Prosperity & Investment	Revenue	(4,000.00)				
Land Deal Board Schemes	Prosperity & Investment	External				(4,800,000.00)	

Total			(505,270.75)	1,604,434.00	(1,599,434.00)	0.00	0.00
--------------	--	--	---------------------	---------------------	-----------------------	-------------	-------------

Virements

Scheme	Service Area	Funding Source	23/24 £	24/25 £	25/26 £	26/27 £	Later Yrs £
Potters Group Landfill Community Fund	Prosperity & Investment	Prudential	18,425.22				
Asset Management Plan	Prosperity & Investment	Prudential	100,000.00				
Parks For People	Communities, Customer & Commercial Services	Prudential	(18,425.22)				
ICT Investment Programme	Communities, Customer & Commercial Services	Prudential	17,000.00				
Capital Investment Fund	Corporate Items	Prudential	(100,000.00)				
Integrated Transport	Neighbourhood & Enforcement Services	Prudential	(17,000.00)				
Service & Financial Approved Schemes	Neighbourhood & Enforcement Services	Prudential	(2,750.00)				
Leisure Capital Schemes	Communities, Customer & Commercial Services	Prudential	2,750.00				

Total			0.00	0.00	0.00	0.00	0.00
--------------	--	--	-------------	-------------	-------------	-------------	-------------

Reserves

Use of Special Fund Balances	Lighting Improvements	167,000
Re-purposing of Reserve	£1.18m Pay Related Costs to be repurposed to support restructuring activity	